

## **SPOOM Mid-Atlantic Chapter Charter Meeting Notes 5/14/2005**

1. Members present on attached Excel spreadsheet
2. Goals for Mid-Atlantic Chapter
  - a. Friendship-Camaraderie-Support
    - i. Resource Sharing
    - ii. Docent Manuel Development
    - iii. Marketing-Joint Ventures
    - iv. Conduit to SPOOM
    - v. Historic Research
    - vi. "Farm Team" to SPOOM
    - vii. Networking-Sharing Ideas
    - viii. Work Sharing
    - ix. Mill Preservation
    - x. Educating the Public about Mills and SPOOM
    - xi. Local Public Awareness
3. We will prepare and send a one or two page newsletter twice per year to all Mid-Atlantic members and SPOOM
  - a. It will be sent out by regular mail and e-mail
  - b. Sent by e-mail as much as possible
4. Membership Meetings
  - a. 2 per year
  - b. Held at different member sites
  - c. One meeting held just prior to annual SPOOM meeting
  - d. 1<sup>st</sup> Meeting to be held at SPOOM 2005 Annual Conference
5. Mid-Atlantic Membership
  - a. Dues
    - i. \$10 for SPOOM members
    - ii. \$15 Non-SPOOM members
  - b. Application
    - i. Attached
  - c. Membership Approval
    - i. Filled out application and Dues
6. Officers
  - a. President
    - i. Run Meetings
    - ii. Administrative duties
    - iii. Co-sign large checks
    - iv. SPOOM Representative

- b. Vice-President
  - i. Alternate President
- c. Secretary
  - i. Recording
    - 1. Records and distributes minutes of both Membership and Board meetings
  - ii. Corresponding
    - 1. Manages membership
    - 2. Prepares and sends all announcements, correspondence, etc.
    - 3. Receives and distributes mail
    - 4. Maintains files
- d. Treasurer
  - i. Prepares and makes bank deposits
  - ii. Maintains accounts
  - iii. Prepares financial statements as required
  - iv. Pays bills
  - v. Collects Dues
- e. Officers elected every two years
- f. President and Vice-President can serve two consecutive terms only
- g. Secretary and treasurer can serve continuous consecutive terms
- h. Elections for officers to be held by mail
  - i. Write-in allowed
- i. Current officers
  - i. To hold office until first official membership meeting to be held at SPOOM 2005
- j. All officers must have direct access to internet e-mail

## 7. Board of Directors

- a. President is Chairman of Board
- b. 9 Board members
  - i. 4 Officers
  - ii. 5 At Large
- c. Terms set by board
- d. At large members appointed by Officers
- e. 3 sets of board members, one set to be re-appointed every 2 years.
- f. Board Meeting to be held quarterly
  - i. March, June, September, December

8. Chapter Mailing Address
  - a. SPOOM Mid-Atlantic Chapter  
3311 Littlestown Pike  
Westminster, Maryland 21158

Telephone Number 410-848-2288

9. Email and Web site
  - a. Under Development

10. Current Officers
  - a. President Chuck Ives
  - b. Vice-President Bob Lundegard
  - c. Secretary/Treasurer Jane Sewell

**SPOOM MidAtlantic Charter Members 5-14-2005**

	<b>First</b>	<b>Last</b>	<b>City</b>	<b>ST</b>	<b>Mill Connection</b>
1	Richard	Abbott	Washington	DC	Peirce Mill
2	Tom	Brant	York	PA	Cross Mill York County PA
3	Jeff	Donat	Allentown	PA	White Hall Historical Society
4	Chris	Gillis	Frederick	MD	Union Mills
5	Chuck	Ives	Baltimore	MD	
6	Susan	Langley	Crownsville	MD	
7-8	Ivan & Marlene	Lufriu	Littlestown	PA	Union Mills
9-10	Bob & Marge	Lundegard	Great Falls	VA	Colvin Run
11	Arthur	Neuman	Takoma Park	MD	
12	Dick	Peeling	Littlestown	PA	Union Mills
13	Karen	Peterson	Elkton	MD	
14	Jane & Bob	Sewell	Reisterstown	MD	Union Mills
15	Steve	Spring	Sterling	VA	

# **Mid-Atlantic Chapter of The Society for the Preservation of Old Mills Bylaws**

## **Article I. Name**

**Section 1** This non-profit organization shall be known as The Mid-Atlantic Chapter of the Society for the Preservation of Old Mills (SPOOM).

## **Article II. Purpose**

**Section 1** The purpose of this chapter is to provide a regional forum for promoting the overall purpose of The Society for the Preservation of Old Mills to members residing in, but not limited to, Maryland, Delaware, Virginia, West Virginia, District of Columbia, and Pennsylvania.

**Section 2** The purpose of this chapter shall also be to promote interest, both publicly and privately in the old mills and other **related materials, artifacts and structures Americana** now passing from the present scene. This chapter will help in any way it can in the preservation or rebuilding of such structures.

## **Article III. Membership and Dues**

**Section 1** Any person may become a member of the chapter upon the Chapter's receipt and approval of a formal application and payment of the current dues for one year

**Section 2** The Board of Directors shall set types of membership and annual dues for chapter members

**Section 3** All members of the Chapter are strongly encouraged to become members of SPOOM

## **Article IV. Meetings of the Members**

**Section 1** At least two (2) meetings of the members shall be held each calendar year.

**Section 2** Minutes of the meetings of the members shall be sent to the Secretary of SPOOM within thirty (30) days of the meeting.

## Article V. Officers

- Section 1** The Officers of the Chapter shall include a President, Vice President, Secretary, and Treasurer
- Section 2** All Officers shall be members in good standing of SPOOM
- Section 3** Officers shall serve a term of two (2) years. A person may serve one or more terms as an officer [didn't we limit this?]
- Section 4** Officers shall be elected at a biennial meeting of the members. Officers shall be elected by a majority of the members present [didn't we allow for mail in votes]. The time and place of the meeting shall be determined by the Board of Directors, and members shall be notified at least thirty (30) days in advance.
- Section 4a** The first slate of officers shall be elected by the members in attendance at the first meeting of the chapter. Officers elected in this election shall serve until the election in 2000? [Sept. 2005? Or 2006?]. After that date, this section (4a) shall be deleted from the bylaws.

## Article VI. Board of Directors

- Section 1.** The Board of directors (referred to hereafter as the Board) shall include the four (4) Officers and the At-Large Directors, if any.
- Section 2.** At-Large directors shall be appointed as necessary by majority vote of the Board, and shall serve at the pleasure of the Board
- Section 3.** Any Officer may be removed by majority vote of the Board, and the Board, also by majority vote, may appoint a person to serve out the remainder of the term.
- Section 4.** The Board may appoint committees as necessary.
- Section 5.** Meetings of the Board may be called by the President or by a majority of the Directors
- Section 6.** The Board shall be responsible for paying bills, keeping account of income and expenses, and preparing an annual financial report for the Chapter
- Section 7.** The Board shall be responsible for maintaining a list of current Chapter members.

## **Article VII. Amendments To The Bylaws**

**Section 1.** The Bylaws may be amended as necessary.

**Section 2.** Amendments to the Bylaws may be proposed by the Board of Directors or any member in good standing of the Chapter. Amendments shall be approved by a majority vote at a meeting of the members or by majority of members responding within thirty (30) days to a written poll (i.e., mail ballots).

## **Article VIII. Conformity With SPOOM**

**Section 1.** The Chapter shall strive to conduct its business in a manner that conforms to the SPOOM constitution and bylaws.

**Section 2.** The chapter shall take no action on any public issue using the name of SPOOM or on behalf of SPOOM without the approval, in advance, of the SPOOM board of directors.

**SPOOM Announcement of the formation of the Mid-Atlantic Chapter of SPOOM**

The preceding documents were put together at a meeting in May 2005 then everything was approved by SPOOM National in late June/early July for this announcement.

-----Original Message-----

From: Charles Ives [mailto:[CIves@dbm.state.md.us](mailto:CIves@dbm.state.md.us)]

Sent: Friday, July 08, 2005 9:40 AM

To: [trbrant@york-county.org](mailto:trbrant@york-county.org); [boblund@worldnet.att.net](mailto:boblund@worldnet.att.net); [MILLFOTO@AOL.COM](mailto:MILLFOTO@AOL.COM);

Langley,

Susan; [karenpeterson@direcway.com](mailto:karenpeterson@direcway.com); [asrthureneuman@aol.com](mailto:asrthureneuman@aol.com); [abbott1229@verizon.net](mailto:abbott1229@verizon.net);

[ivan.lufriu@motts.com](mailto:ivan.lufriu@motts.com); [ejss61@AOL.com](mailto:ejss61@AOL.com)

Cc: Harold Rapp (E-mail)

Subject: Mid-Atlantic Chapter Approved!

Congratulations!

You are all now charter members of an officially approved chapter of SPOOM. SPOOM voted and approved our request to establish a Mid-Atlantic Chapter.

We are working on having a Chapter meeting during the SPOOM 2005 conference to officially confirm appointments, etc. Your officers will be conferring together to get member applications, announcement letters, etc. out, hopefully within the next couple weeks.

Once again, Congratulations

Chuck

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