

**Mid-Atlantic Chapter
Society for the Preservation of Old Mills**

**March 24, 2018
Semiannual Meeting**

Location: Burwell-Morgan Mill, Millwood, VA
Attendees: See Attachment A

President Dan Campbell called the meeting to order at 12:35 P.M. and expressed the thanks of the chapter to Roger Steyaert and the volunteers at Burwell-Morgan Mill for hosting the chapter meeting.

Minutes of the October 14, 2017, meeting at the Agricultural and Industrial Museum in York, PA, were approved as distributed.

Finance: Treasurer Judy Grove noted that three finance reports are prepared each year -- two year-to-date reports corresponding to the semi-annual chapter meetings and a year-end report for audit. The year-to-date report as of March 16, 2018, was distributed and is appended to these minutes as Attachment B. The beginning balance in the treasury as of January 1 was \$14081.83. Since then there have been receipts of \$2158.90 and expenses of \$1176.17, producing an ending balance of \$15,064.56. Not all expenses and income of the current meeting are reflected in this report, and the balance after they are recorded is expected to be slightly higher. The audit of the 2017 financial statements has been completed and the records were found to be complete and accurate in all material respects. The 2017 year-end statements are available on the website.

Website: The design of the new website is being reviewed by the Board and will soon be ready to go live. Our website has 300 subscribers. In the past Face Websites has handled our online payments through their merchant account. They can no longer do this, and it has been necessary to transition to PayPal. Some snags that have arisen in transferring funds from PayPal are being addressed.

Membership: Current paid memberships include 42 chapter/SPOOM (\$10), 9 chapter/non-SPOOM (\$15), 25 sustaining memberships (\$25), and 15 organizational memberships (\$50) for a total of 91 members.

Project Reports: Dan Campbell reported on contacts received via our website with mill-related questions. Roger Steyaert noted that some mill parts currently stored at Burwell-Morgan Mill must be removed by the end of April. He invited attendees to look at what was available in terms of things their mills might be able to use.

Old Business

SPOOM Mid-Atlantic Grants: There are currently no grant requests or grants in process.

Incorporation Status: Bob McLaughlin reported that we have filed for incorporation as a non-profit organization in Pennsylvania. As part of this process we must advertise our intent to incorporate in two newspapers.

Bylaws and Upcoming Election: Adam Sieminski has resigned as vice-president of SPOOM-MA as he is accepting an employment opportunity in Europe. Under our revised bylaws an election for vice-president must be held this year. Volunteers to fill this position should be sought in the coming months so that a vote can be held at the fall meeting. The term will begin with the 2019 calendar year.

SPOOM Mill List: Bob McLaughlin is now serving as manager of the SPOOM Mill List. The list is being converted from Word to ACCESS, a database program that will make it possible to search or sort on any type of information in the records. Mills in Pennsylvania and Virginia have been completed and Bob is now working on Maryland and Delaware.

Liability Insurance for Officers: Judy Grove reported that the chapter has event insurance to cover our meetings but does not have liability insurance to protect the officers and directors. A quote has been obtained from Erie Insurance and a copy of the national SPOOM renewal certificate has been obtained from Treasurer Bob Shields. Both are in the range \$700-850 for one million dollar coverage.

Judy Grove moved that the society purchase directors and officers liability insurance. The motion was seconded by Budne Reinke and adopted unanimously. It was agreed that Dan Campbell will appoint a committee to procure appropriate insurance.

Use of Profit from 2017 SPOOM Conference: Judy Grove raised the issue of how the profit realized by the chapter from the 2017 nation SPOOM conference should be used. Two ideas have been suggested. 1) Provide money to the SPOOM Grant Committee earmarked to benefit a mill in the mid-Atlantic region. 2) Use the money for supplies and expenses to prepare a National Conference Manual. Megan Orient has agreed to coordinate the project as a volunteer and to involve Mason Maddox and John Lovett in preparing the document.

Judy Grove moved that \$200 be allocated to pay expenses of the Conference Manual project. The motion was seconded by Margaret Sultner and adopted unanimously.

New Business

Future Meetings: Union Mills will host the 2018 fall meeting and Ivan Lufriu will serve as the meeting coordinator. The meeting will be held on a Friday and Saturday in late August or early September. The Friday agenda will include a trip to mills in the Jones Falls area of Baltimore, many of which have been repurposed, and a visit to the Baltimore Museum of Industry. It may also be possible to include a visit to Shanks Mill in Waynesboro, PA. The chapter meeting will be held Saturday morning at Union Mills. The conference hotel will probably be the Best Western in Westminster, MD.

The spring 2019 meeting is being targeted for Staunton, VA, with McCormick's mill as the potential host. The agenda may also include Wade's Mill, the Mill Streete Grille, and the Frontier Culture Museum.

Mid-Atlantic Milling Days: The chapter will again designate the month of June for the celebration of Mid-Atlantic Milling Days. Four mills in the York County, PA, area are again planning a joint weekend event.

Memorial Contribution: Carol Joyce moved that the chapter make a \$150 contribution in memory of Janita Giles, deceased owner of Giles Mill. The motion was seconded by Todd Milano and adopted unanimously.

The meeting adjourned at approximately 1:25 P.M.

Respectfully submitted,

Craig Sansonetti, Secretary
717-862-3259
sansonet@erols.com

Chapter Meeting Attendees -- March 24, 2018

Attachment A

	First Name	Last Name	Milling Connection
1	Laura	Adie	Newlin Grist Mill, PA
2	Nate	Bond	Mill Afficiando
3	Daniel	Campbell	Preservation Architect
4	Eric	Clarke	Cotton Hill Mill - WV
5	Scott	Cohen	Colvin Run Mill VA
6	Todd	Eyster	Wallace Cross Mill PA
7	Judy	Grove	Wallace Cross Mill PA
8	Joe	Guenther	Burwell-Morgan - VA
9	Julie	Hattier	Cotton Hill Mill - WV
10	Cheryl	Hemler	Hemler Saw Mill PA
11	Robert	Hemler, Jr	Hemler Saw Mill PA
12	Dave	Holsten	Walnut Valley Mill MD
13	Frank	Ierardi	Mill Researcher
14	Carol	Joyce	Lockes Mill - VA
15	Bob	Kinsey	Mill Photographer
16	Harry	Lewis	Burwell-Morgan - VA
17	Ivan	Lufriu	Union Mills - MD
18	Robert	McLaughlin	Union Mills - MD
19	Linda	Milano	Good Hope Mill - PA
20	Todd	Milano	Good Hope Mill - PA
21	Megan	Orient**via phone	Stanton Mill - PA
22	Karen	Peterson	Walnut Valley Mill MD
23	Josey	Poteet	Walnut Valley Mill MD
24	Ben	Ranney	Shoaff's Mill PA
25	Julie	Ranney	Shoaff's Mill PA
26	Budne	Reinke	
27	Diane	Reinke	
28	Craig	Sansonetti	Muddy Creek Forks - PA
29	Jean	Sansonetti	Muddy Creek Forks - PA
30	Tony	Shahan	Newlin Grist Mill - PA
31	Frank	Shriver	Union Mills - MD
32	Ivins	Smith	Cooper Gristmill
33	Joanne	Smith	Cooper Gristmill
34	Roger	Steyaert	Burwell-Morgan - VA
35	Margaret	Sultner	Former Sawmill Owner
36	William	Zartman	Glass Mill, Opequon

SPOOM Mid-Atlantic Year-to-Date Finance Report

STARTING BALANCE 1/1/2018		\$	14,081.83
INCOME			
10 Membership Income	\$	690.00	
20 Donations	\$	565.00	
30 Spring Meeting Payments	\$	710.00	
40 Fall Meeting Registrations	\$	-	
50 Other Income	\$	193.90	
TOTAL INCOME		\$	2,158.90
INCOME PLUS STARTING BALANCE		\$	16,240.73
EXPENSES			
35 Spring Meeting Expenses	\$	1,020.00	
45 Fall Meeting Expenses	\$	-	
55 Mill and SPOOM Project Support	\$	-	
65 Website Costs	\$	-	
75 PayPal Fees	\$	31.17	
95 Incorporation Fee	\$	125.00	
TOTAL EXPENSES		\$	1,176.17
ENDING BALANCE 3/16/2018		\$	15,064.56