

**Mid-Atlantic Chapter  
Society for the Preservation of Old Mills**

**June 11, 2021  
Board Meeting**

A meeting of the SPOOM Mid-Atlantic Board of Directors was held by ZOOM on June 11, 2021

Present were President Dan Campbell, Vice-president Ivan Lufriu, Treasurer Judy Grove, Secretary Craig Sansonetti, Past President Bob McLaughlin, and directors Susan Langley, and Steve Childers.

The meeting was called to order by President Dan Campbell at 7:04 PM.

**Minutes** of the September 14, 2019, meeting held at Red Mill in Clinton, NJ, were distributed by e-mail prior to the meeting. Steve Childers moved that the minutes be approved as distributed. The motion was seconded by Susan Langley and adopted unanimously.

**Finance:** Treasurer Judy Grove presented the finance report as of December 31, 2020. It is appended to these minutes as Attachment A. Due to COVID there were no meetings and few transactions. The finance report has been posted on the chapter website. Total cash assets of the chapter are \$14,125.13, an increase of \$1,316.21 during 2020. Steve Childers moved to accept the finance report. The motion was seconded by Susan Langley and adopted unanimously.

**Audit Report:** The audit for calendar year 2020 was completed by Ruth Coble on January 7, 2021. It is appended to these minutes as Attachment B. The PayPal account is used for online payment of membership dues and transfers income net of fees to the bank account. The finance report shows the entire dues received as income and the PayPal fees of \$22.61 as expense. This accounts for the \$22.61 difference between Income on the finance report and bank deposits and the \$-22.61 difference between Expenses on the finance report and bank payments. Susan Langley moved to accept the Audit Report. The motion was seconded by Bob McLaughlin and adopted unanimously.

**Membership:** Judy Grove reported that the chapter currently has 67 individual members and 13 sponsors at \$50.

**Election of Officers:** Normally in even years the president and vice-president are elected for two year terms. In even years the treasurer and secretary are elected for two year terms. No meetings were held in 2020 due to COVID. In 2019 Ivan Lufriu was elected vice-president to fill the position vacated by the resignation of Adam Sieminski. Ivan would now like to step down as vice-president. Judy noted that the primary job of the vice-president is to write up information on chapter activities for Old Mill News. Dan Campbell nominated Susan Langley to replace Ivan as vice-president and serve the remainder of the term ending in 2022. The nomination was seconded by Judy Grove, and Susan was elected to the position of vice-president unanimously.

In the absence of regular membership meetings due to the pandemic, Susan Langley moved that elections be suspended and that all current officer and director terms be extended to 2022. The chapter bylaws have no provision for term limits. The motion was seconded by Steve Childers

and adopted unanimously. Current officers are Dan Campbell -- president, Susan Langley -- vice-president, Judy Grove -- treasurer, and Craig Sansonetti -- secretary. Directors at large are Charles Yeske, Megan Orient, and Steve Childers, with one vacancy. Susan noted the need to look for candidates for 2022 and to determine whether Megan wishes to continue as a director.

**Newsletter:** The chapter needs a newsletter to disseminate meeting information and document activities of the chapter and member mills. The newsletter is posted online by Judy Grove. Charles Yeske prints out copies for members who need to receive the newsletter by mail. There is a need for more contributions of content for the newsletter. Steve Childers has an online mill blog. He offered to allow information from the blog to be used or linked in the newsletter. Susan Langley also offered to help with the newsletter.

**Tax Exempt Status for Chapter:** Bob McLaughlin completed and submitted Form 1023-EZ, the streamlined application for recognition of tax exempt status under Section 501(c)(3). The application was rejected on the basis that the chapter is not eligible to use the streamlined application and must file the full Form 1023-EZ. The reason for the rejection was that the chapter already has an EIN as an association with tax exempt status for banking. Judy Grove has consulted with the attorney who filed the application of the Dallastown Historical Society for tax exempt status and will get a quote from him to do the chapter submission.

**Chapter Grant Program:** Events of SPOOM-MA generally bring in more money in registration fees than the events cost. As a result the chapter has funds available that could be used to provide grants to support mill preservation. National SPOOM already has a grant program, now being run by John Lovett, that provides grants of up to \$3000. Judy suggested that the chapter work with this existing program providing the chapter can have a representative on the grant committee and some degree of priority for funding a project at a mid-Atlantic mill.

Judy Grove moved that SPOOM-MA fund an ongoing grant program at the level of \$2000 annually to be administered by the Grant Committee of SPOOM, provided that a mill in the mid-Atlantic region be given priority consideration in the grant selection process and that the Grant Committee include a member to be designated by SPOOM-MA. She further moved that an additional unrestricted contribution of \$1000 be made to the SPOOM Grant Program in 2021. Implementation of this motion is contingent on acceptance of its terms by the Board of Directors of SPOOM. The motion was seconded by Susan Langley and adopted unanimously.

The national SPOOM Board is scheduled to meet on June 13th. If it accepts the participation of SPOOM-MA in the grant program as proposed, Judy suggested that Bob McLaughlin be designated the chapter representative on the grant committee. There was general agreement to this suggestion.

**Chapter Status with Respect to SPOOM:** It has been determined that for tax purposes SPOOM national does not exercise sufficient oversight of chapter activities for them to qualify as affiliates of the national organization. The chapters must now be regarded as separate entities.

**Future Meetings:** Dan Campbell had set up a meeting in Chester County for 2020 that was cancelled due to COVID. The Mill at Anselma was to host the meeting. Other sites are still on board for visits by SPOOM-MA but Anselma is no longer willing to host the meeting, so it is not a viable alternative for 2021.

Judy suggested that we have a one day meeting at a single site involving no buses or travel. Possibilities might include Jerusalem Mill, Double Mills, or Pierce Mill. Dan proposed that we meet at Batso Village in New Jersey. The site has a grist mill, a saw mill, an iron works, and a mansion house. The meeting could include admission to the village for self tours on Friday and a group visit featuring the mills and the chapter meeting on Saturday.

There was general agreement that Batso Village would be a suitable site for a fall 2021 meeting. Dan will check on the availability of an indoor space for the chapter meeting. It was agreed that we will aim to have the chapter meeting on Saturday, October 2.

**Collection of Mill Bags:** Several years ago Rudolph Hershey donated 30-40 mill bags to the chapter. They are nicely framed and were laid out for members to see at the 2017 national SPOOM meeting in York. They were stored at Union Mills but had to be moved to the Lufriu homme when Ivan retired. Ivan and Marlene would like to see them go to a place where they can be displayed. About 25 are from Pennsylvania, some from Maryland, and others from a variety of states. For most there is currently no surviving mill.

Susan indicated that she could store and catalog them in the short term. Steve said that it would be possible to display six to eight bags at Abbott's Mill. Craig suggested that the bags be stored with Susan or at Newlin Mill to be owned by the chapter but loaned out for display by local history organizations. Availability of the bags for loan might be put out through AASLH.

It was agreed that Susan will get the bags from Ivan and will catalog and photograph them as a first step.

**Steve Childers Mill Blog:** Steve noted that he is writing a mill blog that may be of interest to chapter members. The URL is [gristfromabbottsmill.net](http://gristfromabbottsmill.net). He also said that a mill near Abbott's Mill is in jeopardy. It is owned by retired doctors who do not want to deal with preserving it.

There being no further business Steve Childers moved that the meeting be adjourned. The motion was seconded by Judy Grove and adopted unanimously.

Respectfully submitted,

Craig Sansonetti, Secretary  
717-862-3259  
sansonet@erols.com

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 2020 SPOOM Mid-Atlantic Year-End Finance Report
 

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|                                        |             |              |
|----------------------------------------|-------------|--------------|
| STARTING BALANCE 1/1/2020              |             | \$ 12,808.92 |
| INCOME                                 |             |              |
| 10 Membership Income                   | \$ 2,055.00 |              |
| 20 Donations                           | \$ 180.00   |              |
| 30 Spring Meeting Payments             | \$ -        |              |
| 40 Fall Meeting Registrations          | \$ -        |              |
| 50 Other Income                        | \$ 275.00   |              |
| TOTAL INCOME                           | \$ 2,510.00 |              |
| INCOME PLUS STARTING BALANCE           |             | \$ 15,318.92 |
| EXPENSES                               |             |              |
| 35 Spring Meeting Expenses             |             |              |
| 45 Fall Meeting Expenses               | \$ -        |              |
| 55 Mill and SPOOM Project Suppo        | \$ -        |              |
| 65 Website Costs                       | \$ 629.40   |              |
| 75 PayPal Fees                         | \$ 22.61    |              |
| 85 Other Expenses                      | \$ 675.00   |              |
| 95 Postage                             |             |              |
| TOTAL EXPENSES                         | \$ 1,327.01 |              |
| ENDING BANK ACCOUNT BALANCE 12/31/2020 |             | \$ 13,991.91 |
| PAYPAL ACCOUNT BALANCE                 |             | \$ 133.22    |
| TOTAL SPOOM MA CASH ASSETS             |             | \$ 14,125.13 |

## SPOOM Mid-Atlantic Audit Report for Year 2020

Audit Time Frame: from January 1 to December 31

**\*\*\*Treasurers: Submit these materials to the Auditor by January 31**

|   |                                                                                   |
|---|-----------------------------------------------------------------------------------|
| x | This <b>Cover Page</b> with Part 1 completed or corrected                         |
| x | <b>Documentation</b> (receipts) for all disbursements paid out.                   |
| x | <b>Monthly bank statements</b> for audit time frame w/ copies of cancelled checks |
| x | <b>Bank reconciliations</b> for the same period                                   |
| x | <b>Transaction printouts</b> for audit time frame                                 |

### Part 1: To be completed/corrected by the account treasurer

|                               |                                             |
|-------------------------------|---------------------------------------------|
| <b>Account Name/Number:</b>   | Mid-Atlantic Chapter of SPOOM/ 51-1592-8143 |
| <b>Treasurer/Phone No:</b>    | Judith Grove 717 714-4736                   |
| <b>Financial Institution:</b> | PNC Bank                                    |
| <b>Authorized Signers:</b>    | Judith Grove and Robert McLaughlin          |
| <b>Restricted Funds:</b>      | none                                        |

### Part 2: To be completed by the auditor

|                                                           |     |
|-----------------------------------------------------------|-----|
| A Do disbursements match budgeted or authorized requests? | Yes |
| B Are receipts included for all payments?                 | Yes |

C Compare bank statements against Transaction Summary

D Add deposits and disbursements for audit time frame and record below.

|                                                                               |              |
|-------------------------------------------------------------------------------|--------------|
| 1 <b>Account Ending Balance</b> from last Audit                               | \$ 12,808.92 |
| ** 2 <b>Jan. 1 Checkbook &amp; Ledger Balance</b>                             | \$ 12,808.92 |
| ** 3 Sum of all current year <b>Deposits</b>                                  | \$ 2,487.39  |
| ** 4 Add step 2 & step 3 for <b>Balance plus Deposits</b>                     | \$ 15,296.31 |
| ** 5 Sum of all <b>Payments</b> for the year                                  | \$ 1,304.40  |
| ** 6 Subtract the step 5 from step 4 for <b>Dec 31 Balance</b>                | \$ 13,991.91 |
| 7 <b>Dec. 31 Checkbook &amp; Ledger Balance</b>                               | \$ 13,991.91 |
| If lines 1 & 2 and 6 & 7 match, totals are correct./// <b>PayPal balance:</b> | \$ 133.22    |
| Total Cash Assets (bank account plus PayPal balance) as of December 31        | \$ 14,125.13 |

E **Reconcile Checkbook Balance** using the YEAR END bank statement

|                                                                    |              |
|--------------------------------------------------------------------|--------------|
| 1 Ending balance from YEAR END statement                           | \$ 13,991.91 |
| 2 Total of deposits which do not appear on statement. (List in E.) |              |
| 3 Subtotal of 1 and 2.                                             | \$ 13,991.91 |
| 4 Total of outstanding checks or withdrawals. (List in E.)         |              |
| 5 Subtract 4 from 3.                                               | \$ 13,991.91 |
| 6 Does step 5 match the check register balance?                    | Yes          |

F **List any outstanding deposits or checks w/ date or number, payee, and amount.**

None

G **Note any exceptions (inconsistencies) and make appropriate recommendations .**

The difference between the bank statement and account totals is that the Paypal transfer is the net income after \$22.61 in credit card fees are deducted. In the finance report, these fees are added as expenses and not deducted from income.

Deposit Total on Bank Statement \$2487.39 + \$22.61 = \$2510.00 in Income on Finance Report.

Payment Total on Bank Statement \$1304.40 + \$22.61 = \$1327.01 in Expenses on Finance Report.

Audit completed Jan. 7, 2020 by Ruth Coble \_\_\_\_\_.